

Job Roles Overview



SEND MENTOR/ADDITIONAL NEEDS TUTOR

- SEND Mentors typically work Monday to Friday from 9:00am–3:00pm, on a term-time only contracted basis.
- We do offer flexible working arrangements, with contracted days and hours tailored to what is agreed within our alternative provision.
- Mentors play a key role in supporting students with additional needs, helping to provide a consistent and structured learning environment.

COMMUNITY TUTOR

- Community Tutors work on a flexible, casual hours basis, delivering sessions during set times:
- Monday to Friday: 4:00–5:20pm, 5:30–6:50pm, and 7:00–8:20pm
- Weekends: 9:00am–3:00pm
- Tutors can choose as many or as few sessions as they wish, based on their availability.
- We simply ask that tutors commit to the same availability for a full academic year to ensure continuity for students and the smooth running of the timetable.

CASUAL HOURS TUTOR

- This arrangement provides flexibility for both the tutor and the organisation.
- There is no guaranteed number of hours, instead, work is offered based on the needs of the centre and the availability of the tutor.

